

This information is collected in accordance with the *Partnership Act*. A declaration must be submitted for a sole proprietorship to declare its use of a name for trading or other business purposes. Collection is authorized under s. 33(a) of the *Freedom of Information and Protection of Privacy Act*. Questions about the collection can be directed to Service Alberta Contact Centre staff: cr@gov.ab.ca or 780-427-7013 (toll-free 310-0000 within Alberta).

1. Trade Name

2. Type of Business

3. Business Location within Alberta

4. Enter the date the business began

5. Trade Name Declarant (*individual or legal entity*)

Last Name/Corporation Name		First Name		Middle Name (<i>optional</i>)	
Street/Mailing Address			City/Town	Province	Postal Code
Email address (<i>optional</i>)				Occupation	

6. Statement

_____ confirms they carry on business
Name of Declarant

under the trade name _____
Trade Name

as a sole proprietorship and are not associated in partnership with any other person or persons in relation to the business carried on under this trade name.

7. Authorized Representative/Authorized Signing Authority for the Business

_____	_____
Last Name, First Name, Middle Name	Relationship to Business
_____	_____
Telephone Number	Email Address (<i>optional</i>)
_____	_____
Date of submission (yyyy-mm-dd)	Signature

Declaration of Trade Name

Partnership Act

INSTRUCTIONS

Use this form to collect information to submit to an authorized [Corporate Registry service provider](#). The information will be filed with the Registrar of Corporations in accordance with the *Partnership Act*.

NOTE: Filing of a Declaration of Trade Name is required mainly to provide proof that the name is in use by a particular business. Filing of the declaration does not give any right of ownership of the name.

To assist you in making an informed decision on the proposed name, an [Alberta Business Name Search Report](#) may be obtained and assessed before you file this Declaration.

- Item 1. Enter the trade/business name under which the declarant carries on or intends to carry on business.
- Item 2. Enter the type of business.
- Item 3. Enter the business location within Alberta.
- Item 4. Enter the date on which the use of business name commenced.
- Item 5.
 - Enter the last name/corporation name, first name and middle name of the individual or corporation that will use the trade name.
 - Enter the residential address of the declarant, including the postal code.
 - Enter the mailing address of the declarant, including the postal code if it is different from the residential address.
 - Enter the email address of the declarant (optional).
 - Enter the occupation of the declarant.
- Item 6. The information is automatically copied from other sections of the form. No data entry is required.
- Item 7.
 - Enter the first and last name of the authorized individual. The middle name is optional.
 - Select the appropriate relationship to the corporation.
 - Enter the telephone number of the signing authority.
 - Enter the email address of the signing authority.
 - Enter the date of submission.
 - Ensure the form is signed.

Note: The authorized representative of the business must present their identification to the Corporate Registry service provider in order to register this information.